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COMMAND CENTER

# HAI-G: The Integrated Business

## — Platform Overview & User Guide

Welcome to the central nervous system of your enterprise. HAI-G integrates productivity, marketing intelligence, risk management, and innovation into a single Modular Ecosystem.

This guide serves as your onboarding roadmap, moving from daily task management to complex AI-driven forecasting.

# Your Central Nervous System

HAI-G acts as the operational core of your business, seamlessly connecting data, tasks, and intelligence.

## Growth Engines

Marketing

Risk Management

NSPO

### PRO TIP

- **Sidebar Controls:** Use the arrow icon (<) to maximize screen real estate.
- **User Menu:** Access at the bottom for Sign Out options.

1

### Dashboard

Your home screen for stats and quick actions. Get a bird's-eye view of your daily operations instantly.

2

### Projects

Task management and hierarchy. Organize initiatives from high-level goals down to individual tasks.

3

### Chat

The AI Assistant interface. Communicate naturally with your system to retrieve data and execute commands.

4

### Files

Secure storage with versioning. Keep your assets safe with enterprise-grade security and history tracking.

# The Morning Briefing

🕒 Status: Active

SECURITY ALERT

3

Files Flagged as Infected

12

Pending Scans

⚠️

Action Required

HAI-G Platform

UPCOMING EVENTS

📅

Strategy Sync w/ Tanaka

Today, 10:00 AM • Zoom

👥

Product Review

Today, 2:00 PM • Room 301

📅

Q3 Planning Deadline

Tomorrow, 5:00 PM

ACTIVE PROJECTS

🚀

Marketing Automation

75%

⚖️

Risk Model Update

40%

🔍

Q4 Forecasting

10%

+ New Project

📁 Upload File

📄 Data Export Tool

Use the Export Tasks CSV tool to download history. Set days to '0' for all-time records.



# Project Management

## From Big Picture to Tiny Details

Manage initiatives with precision. Seamlessly navigate from high-level project goals down to individual actionable tasks.

### Features

Search

Hierarchy

Inline Edit

#### QUICK TIP

- **Navigation:** Click project rows to expand and view nested tasks.
- **Efficiency:** Use inline actions to update status instantly.



HAI-G Platform

1

#### Smart Search & Edit

Search projects by name for instant access. Inline editing is allowed for quick updates without navigating away.

2

#### Task Hierarchy

Tasks are nested inside projects. Click a project row to expand the view and reveal the breakdown of sub-tasks.

3

#### Create Task

Define **Title** (required), **Due Date**, and **Summary** to clearly establish expectations and timelines.

4

#### Inline Actions

Toggle 'Done' status via the checkbox or rename directly in the list. Manage your workflow with minimal clicks.



# Secure Storage with an Immune System

Your files are more than just stored; they are protected by an active immune system that scans for threats and maintains a complete history of changes.

## Security Core

File System

Anti-Virus

Versioning

### SECURITY NOTE

Files are automatically quarantined if threats are detected. Downloads are only enabled for 'Clean' files.



## Version Control

Updating a file creates a new Version automatically while preserving the original File ID. You can easily restore older versions via the history tab at any time.



## Security Protocol

Downloads are strictly blocked unless the Anti-Virus (AV) Status is confirmed as 'Clean'. Use the 'Re-scan' function if a file remains in a pending state.

# The Assistant That Manages Your Time

Leverage the power of AI to streamline your scheduling and productivity tasks directly through a conversational interface.

## Core Capability

Productivity

AI Assistant

Scheduling

### >\_ EXAMPLE COMMAND

Try commanding directly:



HAIG Platform

Schedule a meeting with Tanaka tomorrow at 12"

1

## AI Amplification

Command the assistant directly using natural language. The system understands intent and extracts key details like time, participants, and context automatically.

2

## Verification & Action

Always stay in control. Confirm the AI's proposed schedule via the '**Open Calendar**' button to review details before finalizing the event.

# Marketing: Feeding the Engine

1



## Name Data Set

Establish a clear naming convention for your import source to ensure traceability.

2



## Define Match Key

Select the primary identifier (e.g., Email, Customer ID) to link records.

3



## Map Unique ID

Align your CSV columns with system fields to enable accurate data processing.

### ! CRITICAL RULE

#### Mapping Requirement

You must explicitly map your CSV columns to system fields. Automatic mapping is disabled for security precision.

#### The Anchor Point

The Match Key (customer\_id, email, or phone) acts as the immutable anchor for all subsequent behavioral analysis.



# Segmentation: Find Your Tribe

Precision targeting powers engagement. Filter your user base to find the exact audience for your campaigns.

## ✓ THE RESULT

Dynamic audience sizing that updates automatically as data changes.

1

### Logic Builder

Toggle AND (all match) / OR (any match) to define complex grouping logic.

2

### Demographics

Filter by Gender, Age, or Contact Availability to reach specific personas.

3

### Loyalty

Identify your champions. Filter users with >X orders or high engagement scores.

4

### Recency

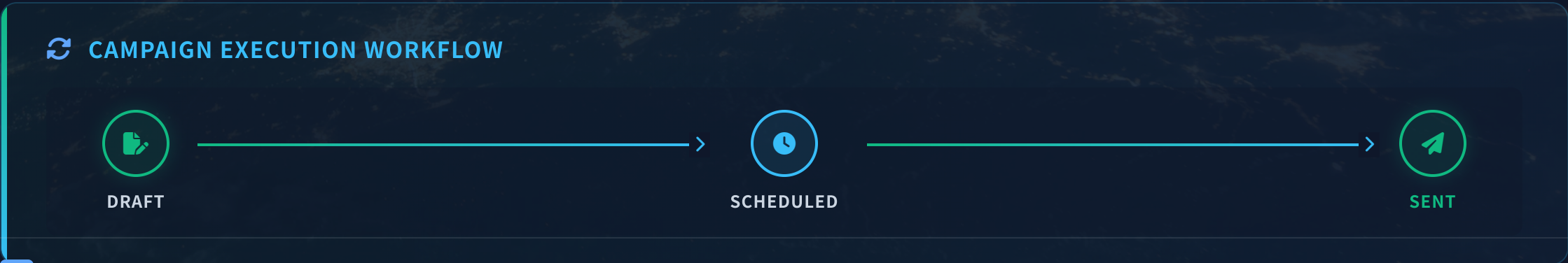
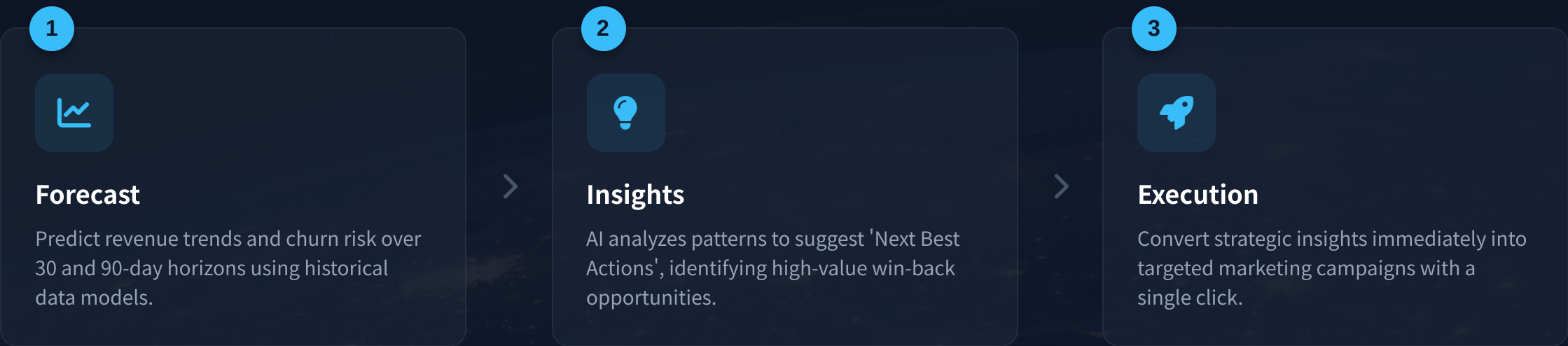
Target active users (e.g., active in the last 90 days) to maximize relevance.

5

### Monetary

Filter by total revenue or average order value to find high-value segments.

# From Prediction to Action



# Risk Management: The Pulse of the Business



Cash Runway


CAUTION

14.5 Months

Time until cash depletion based on current burn rate.

0 Months

Target: >18 Months




Net Margin

HEALTHY

+22.4 %


Profitability tracking across all business units.

+2.1%



Data Requirements


Ingestion required for analysis



Sales Data

CSV / XLSX


Ready



Expenses

CSV / XLSX


Pending



Cash Balance

CSV / XLSX

Pending



 Ensure all CSV files follow the standard schema defined in the documentation to avoid ingestion errors.



# Simulate the Future

Safely test parameters without affecting actual data to forecast resilience.

Revenue Growth

Simulate market contraction

-50%

0%

+50%

-20%

OpEx / Hiring

Inflation Factor

Team expansion simulation

+15%

One-off Impacts

Legal Settlement

-50k

+ Add Cost Item

## Cash Balance Projection

6-Month Forecast Horizon

Baseline Plan Simulated Reality



### Divergence Alert

Simulated scenario shows cash depletion 2 months earlier than baseline. Corrective action recommended.

# Your AI Co-Founder

1



## Score

AI analyzes the idea to estimate **Reach, Impact, Confidence, and Effort.**



2



## Research & Draft

AI summarizes attached documents and writes a full **Product Requirements Document.**



3



## Plan

AI breaks the PRD into milestones.



4



## Ship It

One-click conversion from prototype to live Project.

# Configuration & Readiness

Ensure your HAI-G environment is fully operational by completing these essential setup steps.

## ✓ Readiness Checklist

- ✓ Verify Admin Access
- ✓ Prepare API Credentials
- ✓ Locate License Key



## Settings Panel

Access the central configuration hub. This is where you manage user permissions, system preferences, and global integrations.



## Essential Setup: API Integration

Input your API Key to unlock advanced AI capabilities. This step is critical to enable Chat Assistant, Predictive Insights, and Generative features.



## Licensing Activation

Activate your company-issued key to validate your enterprise subscription and remove trial limitations.